

Travel Approval Form

Department: Juvenile Services

Event Name: 2025 Texas Probation Association
Legislative Conference

Location: Allen, TX

Event Dates: August 3, 2025 thru August 6, 2025

Purpose: ☒ Required Continuing Education/Certification
☒ Job Training
☐ Other: _____

Name of Attendees:

Joi Huggins _____

<p>Court Decision: This section to be completed by County Judge's Office</p> <div style="text-align: center;">  <p>7-14-25</p> </div>

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Joi H.



**2025 Texas Probation Association
Legislative Conference**

**GUIDING CHANGE,
GROWING COMMUNITY**



August 3-6, 2025

Marriott Dallas Allen Hotel and Conference Center

777 Watters Creek Blvd. Allen, TX 75013

Phone: (469) 675-0800

THE COLLIN COUNTY WAY

TEXAS PROBATION ASSOCIATION

Please Register Online

EARLY REGISTRATION BY JULY 21, 2025

TPA Members - \$175
Non-Members - \$230
Alumni - \$135

LATE REGISTRATION AFTER JULY 21, 2025

TPA Members - \$200
Non-Members - \$255
Alumni - \$160

If you would like to bring a guest to participate in conference social activities, please complete the form on the website. You will be invoiced for \$50.00 per event.

Make checks payable to the 'Texas Probation Association'

Cancellation Policy

For cancellations received 10 or more business days prior to the start of the conference a full refund will be given. For cancellations received less than 10 business days prior to the start of the conference, 50% refund will be given. If no written cancellation is received no refund will be given. The Texas Probation Association reserves the right to retain or collect any amount due according to this schedule, whether or not registration fees have been paid in advance. Substitutes are permitted at any time.

For more conference information contact:

**Callie Little
(936) 294-1705
CAP022@SHSU.EDU**

Agenda

Sunday, August 3, 2025

12:00 PM – 6:00 PM Registration
1:00 PM – 6:00 PM Exhibitor Set-Up
6:00 PM – 7:00 PM Opening Session
7:00 PM – 9:00 PM **Sunday Night Social by CSS and Recovery Monitoring Solutions**

Monday, August 4, 2025

7:00 AM – 11:00 AM Registration
7:00 AM – 8:00 AM Chris Thomas Coffee with Jesus
8:00 AM – 5:00 PM Exhibitor Room Open
8:00 AM – 5:00 PM TPA Sales
8:00 AM – 5:00 PM Silent Auction
8:30 AM – 10:00 AM **Plenary Session – A**
Community's Response to Tragedy by Allen PD

10:00 AM – 10:30 AM **BREAK by Smart Start**

10:30 AM – 12:00 PM Workshops
G) VALOR: Restoring the Warrior Within
A) Recovery Monitoring Solutions- Diamond Elite Session
J) Administering Narcan

12:00 PM – 1:30 PM **LUNCH (On Your Own)**

1:30 PM – 3:00 PM Workshops
G) CSS - Diamond Elite Session
A) HEART- Helping Employees at Risk Team
J) Terrorist Registry

3:00 PM – 3:30 PM **BREAK**

3:30 PM – 5:00 PM Workshops
G) Gang Intel
A) Terrorist Registry
J) Addressing Youth Behavioral Health In Juvenile Justice

Tuesday, August 5, 2025

8:00 AM – 5:00 PM Exhibitor Room Open
8:00 AM – 5:00 PM TPA Sales
8:00 AM – 5:00 PM Silent Auction
8:30 AM – 10:00 AM **Plenary Session – Natural Response by Rob Scheidt**

10:00 AM – 10:30 AM **BREAK**

10:30 AM – 12:00 PM Workshops
G) TCDRS- Destination Retirement
A) Administering Narcan
J) Specialty Courts in Collin County Juvenile

12:00 PM – 1:30 PM **LUNCH (On Your Own)**

1:30 PM – 3:00 PM Workshops
G) Parents of Addicted Loved Ones
A) Waiving the Red Flag
J) Sealing of Juvenile Records

3:00 PM – 3:30 PM **BREAK**

3:00 PM TPA Board Meeting
3:30 PM – 5:00 PM Workshops
G) TBD
A) Sex Offender Supervision and Counseling
J) TBD

5:10 PM Live Auction

Wednesday, August 6, 2025

8:30 AM – 9:00 AM Business Meeting
9:00 AM – 10:00 AM Lobbyist Report
10:00 AM – 11:30 AM TJJD Report & CJAD Report
*** TJJD approved training hours*
**** CJAD 14.5 training hours*

Room Reservation Information



Marriott Dallas Allen Hotel & Convention Center

777 Watters Creek Blvd.

Allen, TX 75013

(469) 675-0800

Note: Parking is complimentary for overnight guests.

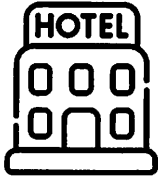
ROOM BLOCK CUTOFF DATE: JULY 10, 2025

HOTEL RESERVATIONS:

ONE HOTEL ROOM, PER REGISTRANT. TPA has blocked the number of lodging rooms to accommodate registered members and guests based on recent history and hotel availability.

*To take advantage of TPA's room block you **must** be registered for the conference.

**TPA reserves the right to CANCEL hotel reservations made under its block without a current registration. A cross-check between registration and hotel reservations will be conducted weekly.



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 06/26/2025

DEPARTMENT: Juvenile Services

PERSON SENDING REQUEST: Ellen Peveto EXT: 1460

Person (s) Name Attending:

1. Joi Huggins

2.

3.

4.

5.

6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

Function Attending: 2025 Texas Probation Association Legislative Conference

Hotel Name: Marriott Dallas Allen Hotel and Conference Center

Hotel Address: 777 Watters Creek Blvd.

City: Allen

State: TX

Zip: 75013

Hotel Phone# 469-675-0800

Special Requirements:

Conference Hotel Block Code: TPA Room Block

Conference/Training Website: <https://www.txprobation.com/event-6193674>

How many rooms needed: 1

Date of Check In: 8/3/25

Date of Check Out: 8/6/25

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Ellen Peveto

From: Marriott Hotels & Resorts Reservations <reservations@res-marriott.com>
Sent: Thursday, June 26, 2025 3:30 PM
To: Purchasing
Subject: Reservation Confirmation #81389597 for Marriott Dallas Allen Hotel & Convention Center

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

[ENHANCE YOUR STAY](#) | [SUMMARY OF CHARGES](#) | [CONTACT US](#)



Marriott Dallas Allen Hotel & Convention Center

777 Watters Creek Boulevard Allen, Texas
75013 USA

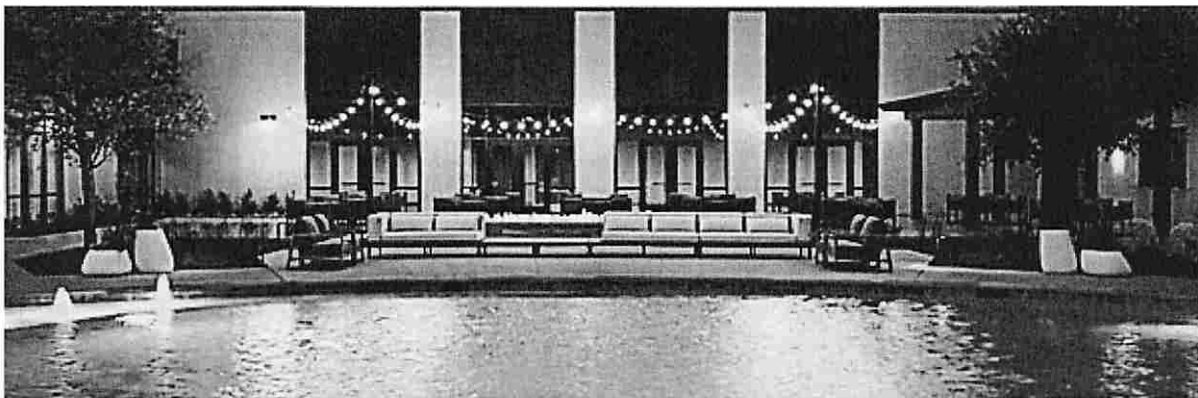
+1-469-675-0800

Thank you for booking with us, Joi Huggins.

Wonderful awaits.

Sun, Aug 03, 2025 – Wed, Aug 06, 2025

Confirmation Number: 81389597



Check-In: Sunday, August 3, 2025

03:00 PM

Check-Out: Wednesday, August 6, 2025

12:00 PM

Number of rooms	1 Room
Guests per room	1 Adult
Guarantee Method	Credit Card Guarantee, Master Card
<hr/>	
Total for Stay (all rooms)	437.82 USD

Room 1

Room Type > Guest room, 2 Queen

Guaranteed Requests:

None

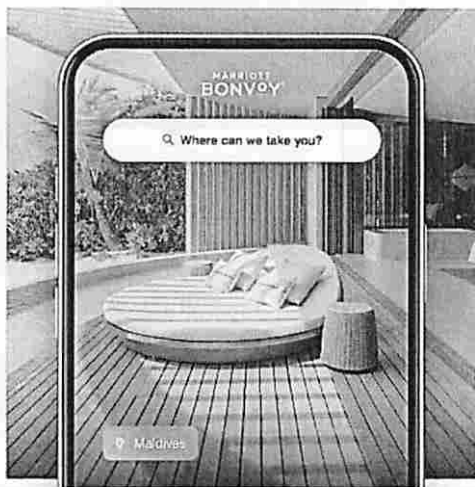
ALL REQUESTS >

Manage Stay

Important Information About Your Stay



In order to prepare for your upcoming stay, we invite you to **learn more** about what to expect when you arrive and the experiences that await you.



Unlock Extraordinary Travel with the Marriott Bonvoy® App

Book thousands of hotels and experiences worldwide, check in, chat with your hotel, and more – all on the app.

Go Now

Enhance your stay



\$400eGiftCard +50K Points

Put your eGiftCard to use right away! Use it on an upcoming stay. Plus, earn up to 17X total points.

Total Stay	437.82 USD
eGiftCard	-400.00 USD
Total After eGiftCard	37.82 USD

Apply Now

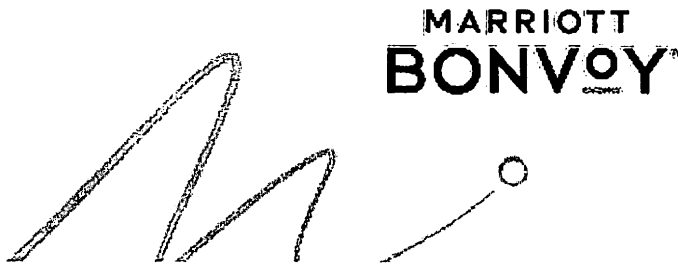
Simply present eGiftCard at a Marriott Bonvoy property to redeem.



Protect Your Trip

Travel with more peace of mind with Allianz Travel Insurance. Get protection for flight delays and more, for you and for everyone in your room.

Learn More



Summary Of Charges

Sunday, August 3, 2025 – Wednesday, August 6, 2025

3 Nights at 123.00 USD per night per room

TEXAS PROBATION ASSO

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	16.79 USD
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State Cost-Recovery Fee	6.15 USD
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Totals

Total for Stay (all rooms)	437.82 USD
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Other Charges

On-site parking, fee: 20.00 USD daily